



2B

AITKIN COUNTY BOARD OF COMMISSIONERS

September 24, 2024

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A CALL TO ORDER

Chair Wedel called the meeting to order at 8:59 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Present

A moment of silence for the passing of Itasca County Commissioner Burl Ives.

1.B PLEDGE OF ALLEGIANCE

1.C APPROVAL OF AGENDA

Motion to: Approve the agenda, as amended.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Travis Leiviska
Adding items 7D & 10A

1.D Health & Human Services (see separate HHS Agenda)

1.E Citizens Public Comment - None

2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Travis Leiviska
SECONDER: Commissioner Bret Sample

A) Correspondence File-

September 10, 2024 - September 23, 2024

B) Approve County Board Minutes-

September 10, 2024

C) Approve Electronic Funds Transfers

Total	\$1,341,586.92
-------	----------------

D) Approve Auditor Vouchers-

R&B Contract payments

R&B	\$1,325,020.38					Total	\$1,325,020.38
-----	----------------	--	--	--	--	-------	----------------

E) Approve Manual Warrants/Voids/Corrections-

ELAN 08.29.24

General	\$4,212.83	Trust	\$1,400.00	LLCC	\$402.70	HHS	\$1,617.63
Opiod	\$16.03					Total	\$7,649.19

F) Approve Auditor Vouchers-

Auditor Warrants - Sales, Use and Diesel Tax, August 2024

General	\$122.18	R&B	\$1,442.07	Trust	\$60.57	LLCC	\$41.39
Parks	\$921.59					Total	\$2,587.80

G) Approve Manual Warrants/Voids/Corrections-

Returned Check to Highway

R&B	\$2,460.05					Total	\$2,460.05
-----	------------	--	--	--	--	--------------	------------

H) Approve Manual Warrants/Voids/Corrections-

Manual Warrants 09.13.24

General	\$9,910.73	State	\$78,662.95	Taxes	\$412.00	LLCC	\$186.68
Parks	\$110.00					Total	\$89,282.36

I) Approve-

Aitkin Airport Grant Agreement - AIT-025

J) Adopt Resolution-

Search & Rescue Donation - Benevity

K) Adopt Resolution-

Sheriff's Office Donation - Michael DuBay

L) Approve-

McGregor Airport Committee Assignment

M) Adopt Resolution-

Sentence to Serve Donation - McGregor Lions

N) Approve County Board Minutes-

Committee of the Whole - September 17, 2024

Regular Agenda

3A Andrew Carlstrom – Environmental Services Director

Informational Only

Request direction on proposed Aitkin County Cannabis Enforcement & Regulation

RESULT: INFORMATIONAL ONLY

MOVER:

SECONDER:

3B Andrew Carlstrom – Environmental Services Director

Motion to:

Approve Requested Public Hearing Date for proposed Aitkin County Cannabis Ordinance

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Michael Kearney

October 22, 2024 at 10:15 a.m. in the Board Room

3C Andrew Carlstrom – Environmental Services Director

Motion to:

Adopt Resolution - Limiting Retail Cannabis Businesses to Two

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Travis Leiviska

SECONDER: Commissioner Laurie Westerlund

4A Mark Jeffers – Economic Development Coordinator

Public Hearing - CDBG-CV McGrath Broadband Project

PUBLIC HEARING:

Open: 10:30 a.m.

Public Comment: None

Closed: 10:31 a.m.

5A Dennis Thompson – Land Commissioner

Informational Only

Invitation for County Board to attend the NRAC 2024 Fall Tour - Discussion Only

RESULT: INFORMATIONAL ONLY

MOVER:

SECONDER:

5B Dennis Thompson – Land Commissioner

Motion to:

Adopt Resolution - Set Date, Time, and Prices for Tax Forfeited Land Sale

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Bret Sample

December 6, 2024 at 1:00 p.m. in the Board Room

6A John Welle – County Engineer

Informational Only

2025-2029 Capital Road Improvement Plan - Discussion only

RESULT: INFORMATIONAL ONLY

MOVER:

SECONDER:

6B John Welle – County Engineer

Motion to:

Approve 2025 Highway Contract Schedule

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Travis Leiviska

7A Jessica Seibert – County Administrator

Motion to:

Adopt Resolution - 2025 Preliminary Levy

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Michael Kearney

SECONDER: Commissioner Travis Leiviska

7B Jessica Seibert – County Administrator

Motion to:

Approve Scheduling Committee of the Whole Meeting

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Michael Kearney
October 24, 2024 at 2:00 p.m. in the Training Room

7C Jessica Seibert – County Administrator

Informational Only

Administrator Updates

AMC Fall Policy Conference, Meeting with Bill Brendel discussing succession plan, MLEC open house, Meeting with Shena and Curt, AMC Board Chairs and Administrators call

7D Jessica Seibert – County Administrator

Motion to:

Approve 2025 Budget Hearing & December Board Meetings

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Travis Leiviska

SECONDER: Commissioner Laurie Westerlund

1st December Board Meeting on December 17th PM -time is TBD in the Board Room

2025 Budget Meeting on December 17, 2024 at 6:00pm in the Board Room

2nd December Board Meeting on December 23rd at 9:00 AM in the Board Room

8A Board of Commissioners

Informational Only

Commissioner Committee Reports

AMC Fall Policy Conference, Arrowhead Regional Development Commission, Long Lake Board meeting, Committee of the Whole meeting, Aquatic Invasive Species, MN Rural Counties, Arrowhead Counties Association, Aitkin County Water Planning Task Force

Commissioner Sample left at 12:19 p.m.

9A Bobbie Danielson – Human Resources Director

Closed Session - Labor Negotiations Strategy, MN Statute 13D.03

Motion to Close Meeting Under MN Statute 13D.03 Labor Negotiations Strategy

Motion made at 12: 22 p.m.

MOVER: Commissioner Michael Kearney

SECONDER: Commissioner Travis Leiviska

Attendance of those present during Closed Sesseion

J. Mark Wedel	District #1
Laurie Westerlund	District #2
Travis Leiviska	District #3
Michael Kearney	District #5
Jessica Seibert	County Administrator
Bobbie Danielson	Human Resources Director
Dan Guida	County Sheriff

Commissioner Kearney left at 1:41 p.m.

Motion to Reopen Meeting

Motion made at 1:48 p.m.

MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Travis Leiviska

10A Jessica Seibert – County Administrator

Closed Session - Labor Negotiations Strategy, MN Statute 13D.03

Motion to Close Meeting Under MN Statute 13D.03 Labor Negotiations Strategy

Motion made at 1: 51 p.m.

MOVER: Commissioner Travis Leiviska
SECONDER: Commissioner Laurie Westerlund
Attendance of those present during Closed Sesseion

J. Mark Wedel	District #1
Laurie Westerlund	District #2
Travis Leiviska	District #3
Jessica Seibert	County Administrator
Bobbie Danielson	Human Resources Director

Motion to Reopen Meeting

Motion made at 2:01 p.m.

MOVER: Commissioner Travis Leiviska
SECONDER: Commissioner Laurie Westerlund

Motion to Adjourn

Motion made at 2:01 p.m.

MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Travis Leiviska
Next Meeting: Tuesday, October 8, 2024

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner

Jessica Seibert
County Administrator